



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
April 20, 2020**

MAYOR STEVE GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.

PRESENT: MAYOR STEVE GEIGER, COUNCILMEMBER McNEARNEY, COUNCILMEMBER THOMPSON, COUNCILMEMBER MITTON, COUNCILMEMBER OSBORN

ALSO PRESENT: ATTORNEY MARSHALL, CLERK WARREN, CHIEF CORNELIUS, PLANNER BRUBAKER, ENGINEER SHAW

ABSENT:

THE PLEDGE OF ALLEGIANCE WAS MOVED PASSED DUE TO THE ZOOM MEETING.

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

Mayor Geiger acknowledged conflict of interest and disclosures statement.

CONSENT AGENDA:

A. Approve Bills \$143,979.46

B. Approve March 16th, 2020 regular meeting minutes.

Motion to approve consent agenda

Councilmember Thompson/McNearney. Roll Call Vote. All voted in favor. Motion approved.

DEPARTMENT REPORTS/UPDATES:

MAYOR:

Is hoping we can move forward with the Coronavirus as 5 weeks is a long time and get back to our regular council meetings. Mayor appreciates everyone following the Covid-19 guidelines given by the Governor. Mentioned the 1% sales tax for February came in around \$147,000.00.

CLERK: **ACTION ITEM**** Cleaning Rates**

Clerk Warren mentioned how well a job our new cleaning lady does, all agreed.

Motion to approve the increase of the cleaning rate to \$25.00 per hour.

Councilmember Thompson/McNearney. Roll Call Vote. All voted in favor. Motion approved.

Clerk Warren also mentioned that our budget hearing notification needs to be sent into the Bonner County Clerks office by the end of the month, as well as our L2. Clerk Warren is proposing August 17th for our Public Hearing. Our council meeting on the 3rd of August, we tentatively will be approving our budget. Mayor also asked for an update on Hotel 104. Clerk Warren stated they have fallen further behind, and no payments had been made as stated by 104 by the end of March. It was discussed, Attorney Marshall is going to draft a letter to 104, giving them 45 days to bring their account current.

POLICE: Things are moving smoothly at the Police department, and calls are down. Chief also stated their hiring process has been put on hold due to Coronavirus.

STREET/PUBLIC WORKS: **ACTION ITEM**

Cedar Street improvements project update – They received multiple bids; the low bid being Earthworks Northwest. Per Idaho Code they were recommended by Engineer Shaw. Their base bid came in at \$330,596.00, and the bid for the extension is \$17,329.00. Start to finish is 6 weeks or 30 working days, with a start date no earlier than June 1st and they'll need to notify the City 10 working days prior to starting. A completion date of October 15th has been set. Mayor stressed that they don't prolong this construction, technically get the job done and stay on it.

Motion to approve the base bid to Earthworks Northwest for \$330,596.00.

Councilmember McNearney/Mitton. Roll Call Vote. All voted in favor. Motion Approved.

Striping – Striping the City's streets is going out for bid.

Mayor also asked about a small job that was awarded last fall, to put in a sidewalk and bus pad, which was located behind Pacific Steel & Recycling, the cost was to be split with Pacific. Engineer Shaw was going to follow up as they were looking to start the beginning of May. Clerk Warren also asked if Road Weight Limits had been lifted, Engineer Shaw confirmed.

PLANNING, PARKS & COMMUNITY DEVELOPMENT:

As discussed in the Street/Public Works section, Kootenai-Ponderay Sewer district will be making repairs to laterals while Earthworks are making improvements, and plan on working with the City. Mayor would like to see a report for costs associated with repairs prior to repairs being made, Councilmember Thompson stated she doesn't want any of the residents paying fees or being penalized for the City's upgrades, others agreed. Will follow up in a few weeks.

Planner Brubaker said they are working on applying for a Build Grant which is due by May 15th and they will have more information in the coming weeks.

MISCELLANEOUS REPORTS: We have received minutes from both the City of Sandpoint and Bonner County.

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS: ** ACTION ITEM**

Resolution 2020-04 Increased Employee Benefits

This resolution is adding dependents for the City Employees at the rate of 50%.

Motion to approve Resolution 2020-04 Increased Employee Benefits

Councilmember Thompson/Mitton. Roll Call Vote. All voted in favor. Motion Approved.

Councilmember McNearney/Thompson.

Meeting adjourned 6:50 p.m.

City Clerk/Treasurer Su Warren-Brown

Mayor Steve Geiger