



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
MAY 18th, 2020**

MAYOR STEVE GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.

PRESENT: Mayor Steve Geiger, Councilmember McNearney, Councilmember Thompson, Councilmember Mitton, Councilmember Osborn

ALSO, PRESENT: Attorney Marshall, Clerk Warren, Planner Brubaker, Engineer Shaw, Planner Miller, Deputy Clerk Peterson

ABSENT: Chief Cornelius

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

Mayor Geiger acknowledged conflict of interest and disclosures statement.

CONSENT AGENDA:

- A. Approve Bills \$36,837.11
- B. Approve April 20th, 2020 regular Council Meeting minutes.
- C. Acknowledge Attorney Report
- D. Acknowledge Police Report

Motion to Approve the Consent Agenda

Councilmember McNearney/Thompson. Roll Call Vote. All voted in favor. Motion approved.

DEPARTMENT REPORTS/UPDATES:

MAYOR: Mayor Geiger stated that it is great to see our restaurants open back up, and noticing the community getting out and about. Currently our City streets are being striped.

CLERK: Clerk Warren opened a Public Hearing for revising 19-20 Appropriations Ordinance.

Open Public Hearing at 6:02 p.m.

Clerk Warren stated the City has proposed \$65,000.00 for the Deputy Clerk new hire, and \$16,000.00 for payments on the Field of Dreams. A total of \$81,000.00. \$40,000.00 will come from the Local Option Sales Tax, and \$41,000.00 from the City's Reserve funds. No questions or comments.

Closed Public Hearing at 6:04 p.m.

The City is looking to make some technology upgrades, so we can hold Zoom meetings due to Covid-19 and for future use. We are currently looking at purchasing a couple desktop computers, video conferencing equipment and a new server. Planner Miller has been working with our I.T. Dept, to get estimates for these upgrades. Covid-19 reimbursement funds will be used for procuring this equipment. A HUGE THANK YOU to Kootenai-Ponderay Sewer District for letting us borrow your equipment, to hold our City Council Meetings!

POLICE: Mayor Geiger spoke about the Police Departments potential new hires. They will be interviewing soon.

STREET/PUBLIC WORKS: Engineer Shaw had given updates on the following: Field of Dreams – currently working on road improvements, field layouts, and should be getting turf samples soon. Cedar Ave – anticipated start date is June 1st, 2020, he will be working along the construction doing inspections. Triangle Drainage – gathered surveys and making recommendations, still needs to connect with ITD. Schweitzer Plaza

Dr – Is close to complete, weather permitting. Wal-Mart – Good to go with the construction of the bus stop, and excited to start.

PLANNING, PARKS & COMMUNITY DEVELOPMENT:

A. Anvil Trail – ITD Maintenance Agreement

Engineer Shaw and Planner Brubaker both spoke about the progress on the Anvil Trail. They have reached an impasse for an easement for only 10 feet, but the trail will need to be a little wider. They have had discussions with ITD for an easement on their property. Before agreeing to an easement ITD is asking for a fence, either chain link or woven wire, and a formal plan. Additional agreements include modifying our existing maintenance agreement and to accept maintenance responsibility of the trail. Once complete they will issue a permit. The private landowner did give an easement on his property but is revocable. The grant received was \$80,000.00 with a \$20,000.00 match from the City. Council has concerns spending money on the project as the easement is revocable.

Motion to Approve Anvil Trail – ITD Maintenance Agreement

Councilmember McNearney/Mitton. Roll Call Vote. All in Favor. Motion Approved.

B. File SP20-059, Sandpoint Building Supply, Site Plan Modification

Planner Brubaker asked Attorney Marshall to speak about this file. Attorney Marshall spoke about an issue that has come up with Sandpoint Building Supply regarding the dedication on Piehl Road. Piehl Road is only a 40 foot right of way at this location and should be widened to 60 foot for the ease of maintenance by the City. It is the last section of Piehl Road that remains undedicated. Seems there are historical issues are from 1993, unfortunately it is something we cannot go back and look at, as there are no records. At the April 15th Planning and Zoning Commission meeting, they had approved the site plan modification, but also put on the condition to donate the 10 foot to the City as a dedication of right of way. During that meeting a potential takings issue was discussed. Attorney Marshall said it would operate as an appeal to the City Council. We did receive a letter from their attorney asking for that analysis. They are asking to change the site plan modification without the dedication attached. Attorney Marshall also suggested in moving forward, if they plan future development, due to the stormwater issues, it needs to be addressed. He also suggested that Council revise the site plan modification. Council discussed revisiting the dedication when Piehl Road develops. It was also mentioned that it is hard to obtain grant funding, to upgrade roads/ditches with only a 40 foot right of way.

Motion to Approve File SP20-059, Sandpoint Building Supply, Site Plan Modification and remove dedication condition

Councilmember McNearney/Thompson. Roll Call Vote. All in Favor. Motion Approved.

C. Community Development for Cedar Ave Sewer Connections

Planner Miller spoke about sewer laterals nearing their lifespan on Cedar and while construction is taking place and replace them. The bid she received from Earthworks was \$19,437.00 to replace 19 laterals. Kootenai-Ponderay Sewer District will be providing the supplies at \$200.00 per lateral. The total cost of this project will be \$23,237.00. Planner Miller would like to use the funds available in the Community Development budget. By replacing these laterals, it will prolong the life of the street. She has also reached out to other utilities for other upgrades, there were none at this time. Council suggested helping other residents in the future when road projects are brought up in the future.

Motion to Approve Community Development for Cedar Avenue Sewer Connections

Councilmember Thompson/Osborn. Roll Call Vote. All in Favor. Motion Approved.

MISCELLANEOUS REPORTS: Kootenai-Ponderay Sewer District Agenda for May 11th; Sandpoint Minutes for April 22nd and May 6th; Bonner County Minutes for March 24th and April 21st.

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

A. Ordinance #151R 2019-20 Revised Appropriations Ordinance

Motion to Approve Ordinance #151R 2019-20 Revised Appropriations Ordinance

Councilmember Osborn/Thompson. Roll Call Vote. All in Favor. Motion Approved.

PUBLIC COMMENT: Councilmember Mitton asked for an update on the property across from the golf course. Mayor said it looks like they were mowing and keeping it up. Comments regarding the City Clean-up day, Council feels that some residents take advantage of the City's help and are aware some appreciate it, is still unknown if it will happen this year. Still no contact from 104, Mayor is going to meet with them, as their 45 days is up on June 15th.

**Councilmember Osborn/Thompson.
Meeting adjourned 6:51 p.m.**

City Clerk/Treasurer Su Warren-Brown

Mayor Steve Geiger