



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
June 15th, 2020**

MAYOR STEVE GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.

PRESENT: Mayor Steve Geiger, Councilmember McNearney, Councilmember Thompson, Councilmember Mitton, Councilmember Osborne

ALSO, PRESENT: Clerk Warren, Attorney Marshall, Planner Brubaker, Engineer Shaw, Planner Miller, Deputy Clerk Peterson

ABSENT:

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

Mayor Geiger acknowledged conflict of interest and disclosures statement.

AMEND AGENDA: Mayor asked to amend the agenda to discuss a small change order on Cedar Street for asphalt.

Motion to approve and amend the agenda to discuss a small change order on Cedar Street for asphalt.

Councilmember Thompson/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

CONSENT AGENDA:

- A. Approve Bills \$176,463.37
- B. Approve May 18th, and June 1st, 2020 regular Council Meeting minutes
- C. Acknowledge Attorney Report
- D. Acknowledge Police Report

Motion to Approve the Consent Agenda

Councilmember Thompson/Osborne. Roll Call Vote. All Voted in Favor. Motion Approved.

DEPARTMENT REPORTS/UPDATES: Mayor Geiger made a clarification on the May 18th Council minutes. The Anvil grant received was \$100,000 with a 50% match from the City.

MAYOR: Mayor congratulated Chief Cornelius for 25 years of service with the City. Green cards have been sent out to several businesses. Ponderay Works is in the process of cleaning up and contacting individuals to move vehicles. The home near City Hall has a dumpster, so clean up should take place soon.

CLERK: Clerk Warren received a letter from SPOT with updates regarding the Coronavirus, and mentioned they received grant funds from the CARES Act. These funds will help offset cost for next year, bringing our portion to \$67,500.00. A Councilmember asked about 104, Mayor said that he'd been in contact with the owner, he came in last week and paid his balance for 2019 to and noted he applied for funds from the CARES Act, and will bring 2020 current as soon as its available.

A. Code Changes/Discussion

There have been a couple requests for the Planning Commission to update Codes 7, 8, and 9, which are land use codes. Planner Brubaker stated that the Planning Commission have started on the sign ordinance and are currently in workshops. We are focusing on finding inconsistencies and clean them up.

POLICE: Chief Cornelius stated he had sent out a conditional offer letter to one of the applicants. He will have testing this week, and once passed, he will be brought on board. Chief has also been in contact with PRCA about the Bonner County Rodeo coming up this summer and they are anticipating a lot more contestants, due to all the cancelled rodeos from Coronavirus. Looking ahead at the parking situation for fans, he thought we could offer Field of Dreams for parking. He wanted to bring this to Council's attention. Chief has also received a couple estimates for the new camera system, the range between estimates is \$4,400.00 to \$7,900.00. It all depends on how many upgrades we want to do in the upcoming years. Stimulus funds will be used for this equipment.

A. Hiring of two police officers

Chief would like to hire the other applicant, as both applicants are very qualified. We would need to add another position. Due to Ponderay's growth, and development, we would have to eventually create a new position in the near future. He roughly calculated up wages, benefits, and the added extra expenses it would cost to bring on another Officer, totaling \$70,000 to \$75,000. Mayor Geiger agreed that both were very qualified applicants and Councilmembers agreed another position is necessary.

Motion to Approve the Hiring of 2 Police Officers

Councilmember Thompson/Osborne. Roll Call Vote. All in Favor. Motion Approved.

STREET/PUBLIC WORKS: Engineer Shaw spoke about multiple projects that are moving forward...

- A. **Anvil Byway** is nearly constructed, they have paved around 300 feet, now we are waiting for weather to dry up to finish.
- B. **Field of Dreams** is moving forward, and turf samples have started to come in.
- C. **Cedar Street** construction is going as planned, they are still replacing laterals and hope to be finished with them by the end of the week. Next, they will focus on the storm drain system, and finally pave the road. The Fire Station will need a new lateral. There will be some additional costs associated with this construction as they will have to pull out the concrete in front of the station, and it will be replaced with asphalt. There was discussion about the accidental road work on 2nd street, contractor will be fixing it.
- D. **Triangle Drainage** – Engineer Shaw has been in contact with Brett. He was unsure if he has the capabilities with this crew to do that kind of work but is looking into it. Work will take place on the north side of Triangle drive in between Selkirk Machinery, Alpine Motors, and Highway 95. They are planning to regrade ditches in stages in this location.
- E. **Schweitzer Plaza Sidewalk and Walmart Bus Stop** – Currently waiting for the rain to stop and dryer weather.
- F. **Elm Street Overlay** – Engineer Shaw proposed the overlay on Elm Street and feels that if we proceed it would extend the life of the street of up to 10 years. They did receive a competitive bid from Wood's Crushing and Hauling, and will have them do the asphalt, since they will already be in the area.

Motion to Approve the Elm Street Overlay

Councilmember McNearney/Thompson. Roll Call Vote. All in Favor. Motion Approved.

PLANNING, PARKS & COMMUNITY DEVELOPMENT: Planner Brubaker stated the Ponderay Bay Trail Fun Run has been cancelled, they will be giving refunds or they will hold it and it will go towards next years registration. McNearney Park has new lights, and he had given kudos to Jay for keeping the park clean and tidy. THANK YOU, JAY, we appreciate all your hard work! Brownfield Grant is moving forward; we will be taking a tour of the Black Rock site tomorrow with Steve Gill. Public outreach has started with the Friends of Ponderay Bay Trail, and are currently planning public input sessions using web-based tech.

MISCELLANEOUS REPORTS: Mayor Geiger stated we have received a report from Kootenai-Ponderay Sewer District, Bonner County Minutes from May 19th and May 26th, and Sandpoint minutes for May 5th and June 3rd.

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

NEW BUSINESS: Clerk Warren stated she would like to get with each of the departments and Mayor Geiger to discuss the budget and have numbers for the next meeting.

PUBLIC COMMENT: Councilmember Mitton stated Bonner County EMS will break ground Wednesday here in Ponderay, Welcome!

**Councilmember Thompson/Osborne.
Meeting adjourned 7:08 p.m.**

City Clerk/Treasurer Su Warren-Brown

Mayor Steve Geiger