



**CITY OF PONDERAY  
REGULAR  
MEETING MINUTES  
October 5<sup>th</sup>, 2020**

**MAYOR STEVE GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.**

**PRESENT:** Mayor Steve Geiger, Councilmember McNearney, Councilmember Osborne, Councilmember Mitton, Councilmember Thompson

**ALSO, PRESENT:** Attorney Marshall, Chief Cornelius, Planner Brubaker, Deputy Clerk Peterson, Planner Miller

**ABSENT:** Clerk Warren, Engineer Shaw

**CONFLICTS OF INTEREST AND/OR DISCLOSURES:**

Mayor Geiger acknowledged conflict of interest and disclosures statement.

**AMEND AGENDA:** Mayor Geiger amended the Consent Agenda to add regular meeting minutes for September 21<sup>st</sup>, and corrected minutes for August 17<sup>th</sup> and September 18<sup>th</sup>. He also amended the Agenda to add Ordinance 153.

***Motion to Amend the Agenda***

**Councilmember McNearney/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.**

**PUBLIC COMMENT:**

**CONSENT AGENDA:**

- A. Approve Bills \$10,190.30
- B. Acknowledge Treasurer's Report
- C. Acknowledge Police Report
- D. Amended – Approve regular meeting minutes for September 21<sup>st</sup>.
- E. Amended – Approve corrected meeting minutes for August 17<sup>th</sup> and September 18<sup>th</sup>.

***Motion to Approve the Consent Agenda***

**Councilmember Thompson/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.**

**DEPARTMENT REPORTS/UPDATES -**

**MAYOR:** Mayor Geiger mentioned how well the Gateway sign is looking. He also said the last State of the Cities Zoom meeting was cancelled and the next will be on the 8<sup>th</sup> at 11:45. We have entered our new budget season. He also spoke about Victorino's Benefit that will be taking place on October 17<sup>th</sup> from 3 to 9 pm. He also mentioned he had just got back from Florida; his son put on a movie called Octopus My Friend, it is great for families and recommended everyone check it out.

**CLERK:** Deputy Clerk Peterson said the Local Option Sales Tax amounts were \$221,061.93 for the month of August.

**POLICE:** Chief Cornelius also mentioned Victorino's Benefit and spoke about how well his recovery is coming along.

**STREET/PUBLIC WORKS:**

**PLANNING, PARKS & COMMUNITY DEVELOPMENT:** Planner Brubaker said the Anvil Trail has been completed as the chain link fence has been installed. He also spoke about Leo Addison's passing; we have planted a tree in his honor. He will be missed. He also gave kudos to Northside Fire and Chief Mitton for filling the water tanks so the newly planted plants can be watered at the Gateway sign. Next, Planner Miller spoke of a development agreement and bonding for the Retreat at Bay Trail. They are looking to record their final plat. Before this can be done certain infrastructure, installation requirements need to be met. City code allows the City to bond for certain items to begin selling lots while they complete the remaining steps. They would like to continue construction through the winter. Turn bays are being constructed and

the City would not allow this to be bonded, it needed to be done prior to the final plat. Water is completed. They have asked us to accept an agreement to bond for them. The street construction final grade work for stormwater facilities, and planting of trees. City has prepared a development agreement which authorizes them till November 30, 2021 to complete these tasks and an option for a 6-month extension for unforeseen delays. They will have to bond for 1.5 times of \$400,585.00. If they do not follow through the city can use those funds to complete the project. They are also proposing an alternate road section which has been approved by our City Engineer. It will have geogrid type materials. Upon completion a 3-year period will start, to see how well the road has held up during the construction. We have also added an Ordinance. The City will not take acceptance of the road until all requirements are met. There was discussion regarding the change in layer of the road and was 3 years long enough. City Engineer thought if any issues arose it would be due to soft spots.

***Motion to approve the Development Agreement and Bonding for Retreat at Bay Trail.***

**Councilmember McNearney/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.**

Mayor Geiger entertained a motion that the rules be suspended and the proposed Ordinance - 153 pass its first reading by title only, there were no further questions or comments.

***Motion that the rules be suspended and that the proposed ordinance pass its first reading by Title only and its second and third readings under suspension of the rules and further that the Ordinance be adopted.***

**Councilmember Mitton/McNearney. Roll Call Vote. All Voted in Favor. Ordinance Adopted.**

Planner Brubaker then spoke of a Draft MOU regarding municipal Addressing and Road Naming Services. They plan to work this as a trial period and is currently working with Abigail from Bonner County. Some discussion was about the costs, as they can be up to \$165.00 per address, currently the County said fees are negotiable. Planner Brubaker stated he has contacted other municipalities, and most cities and counties work together not to duplicate street names within a county. Council thought road naming should be at the discretion of the city's jurisdiction. There was also discussion about same road names throughout the county and the confusion it causes for emergency services. Councilmember McNearney reminded all that every taxpayer pays to Bonner County and to keep this in mind when working on the fee schedule. Planner Brubaker then followed up with the Compliance schedule which was discussed at the previous meetings. He mentioned that he did get a hold of the family at 455 Oak St, and they had come in with a written note. He said they have already taken down the car port. He spoke about the compliance schedule protocol, Councilmember Thompson would still like the Mayor to speak with individuals prior to green cards being sent. Planner Miller said the green cards are simply a courtesy notice and are not meant to be a threat. She then mentioned that when the green cards are sent out about 80% of businesses comply, sometimes even prior to the green card being sent. Planner Brubaker will be turning the Compliance Protocol into a policy document.

**MISCELLANEOUS REPORTS:** LPOSD minutes – Mayor mentioned they have a line of sight issue, maybe IHD can take care of this tree at 4<sup>th</sup> and Highway 200, Mayor also received a request to wait and repair Popsicle Bridge next season. Bonner County Minutes for September 8<sup>th</sup> and September 15<sup>th</sup>.

**PUBLIC COMMENT:** Councilmember Mitton also made comments regarding the line of sight issue – it is hard to see, and we should see about moving the power pole. Councilmember McNearney suggested the possibility of rerouting the bus. Mayor also brought up the removal of the trees by North Idaho Spas, they have received a second bid, it came in at \$6,000.00 we will move forward with the removal when the leaves are off the tree.

**Councilmember Thompson/McNearney.  
Meeting adjourned 6:56 p.m.**

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City Clerk/Treasurer Su Warren-Brown

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Mayor Steve Geiger