



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
December 7th, 2020**

MAYOR STEVE GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.

PRESENT: Mayor Steve Geiger, Councilmember McNearney, Councilmember Osborne, Councilmember Mitton, Councilmember Thompson

ALSO, PRESENT: Clerk Warren, Attorney Marshall, Chief Cornelius, Planner Brubaker, Engineer Shaw, Deputy Clerk Peterson, Planner Miller

ABSENT:

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

Mayor Geiger acknowledged the conflict of interest and disclosures statement.

AMEND AGENDA:

PUBLIC COMMENT:

CONSENT AGENDA:

- A. Approve Bills \$36,524.91
- B. Approve corrected regular Council Meeting minutes from October 5th.
- C. Approve minutes of November 16th regular Council Meeting.
- D. Acknowledge Treasurer's Report
- E. Acknowledge Police Report

Motion to Approve the Consent Agenda

Councilmember Thompson/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

DEPARTMENT REPORTS/UPDATES -

MAYOR: Mayor Geiger stated he will be out of town December 17th to January 7th, and will miss the next two council meetings, but will be available to Zoom in if needed. The Santa Sack schedule was determined. The newly constructed office has been completed. The Gateway sign looks spectacular - all the decorations and time were donated in honor of Sgt. Victorino. Mayor then asked Attorney Marshall about inmate labor or community service help for roadside clean up. Attorney Marshall recommended we contact the County Clerk's Office. There was discussion about the office remodel and costs. Councilmember Mitton asked Attorney Marshall about creating an ordinance where there would be able to authorize the mayor to approve smaller amounts. Attorney Marshall said it could be difficult. It was decided that no changes would be made. City Hall remodel was totaled at \$7,000.00.

Motion to Approve the City Hall Remodel.

Councilmember Osborne/Thompson. Roll Call Vote. All Voted in Favor. Motion Approved.

CLERK: Clerk Warren presented the bed tax penalties for non-compliance. There was discussion about how the current situation should be handled with 104. They are still operating without a business license. It was decided that a letter would be written up by our Attorney and forwarded to them. Deputy Clerk Peterson said the sales tax amounts for November were \$235,813.93. Clerk Warren stated that bed tax amounts are still down from last year by \$65,223.19. While remodeling the office and cleaning up we found outdated office equipment the city no longer needs or has not used in a long time. An entire list was read by Clerk Warren.

Motion to Approve and surplus office equipment.

Councilmember Thompson/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

Clerk Warren then stated she needed approval for the liquor licenses. Current liquor licenses included Pizza Hut, Sweet Lou's, Farmhouse Kitchen, Wal-Mart, Schweitzer Conoco, Golden Dragon, Yoke's, Fiesta Bonita, Hayden Beverage Co., and Breakfast Cantina. We are still missing a few.

Motion to Approve the renewal of 2021 Liquor Licenses

Councilmember Thompson/Osborne. Roll Call Vote. All Voted in Favor. Motion Approved.

POLICE: Chief Cornelius said the First Responder procession for Sgt. Victorino would be taking place this Thursday and will come by City Hall. Next Saturday December 19th will be his celebration of life, it will be held at the Bonner County Fairgrounds at 2 pm.

STREET/PUBLIC WORKS: Engineer Shaw gave updates on the Wal-Mart Bus Stop, Field of Dreams, and a couple of reviews they are working on for the city. He has been looking into some street rehabs for next year and has started contacting Wood's and IHD for cost estimates. He then introduced Jim Roletto; he will be a part of the railroad underpass project. Engineer Shaw also said they are going to check into McNearney Rd as there are lots of potholes. Clerk Warren thanked HMM for their generous donation towards the Santa Sack project. Councilmember Mitton asked about re-evaluating the streets this next year, 4th street is developing cracks. Engineer Shaw said they are planning on doing a re-evaluation and see what needs attention first. They will do what they can with the remaining budget.

PLANNING, PARKS & COMMUNITY DEVELOPMENT: Planner Brubaker spoke about the Build Grant Underpass Project, they are working with LHTAC and were hoping to get an RFP by January but now not possibly until March. Mayor mentioned that they have received three estimates for the repair of City Hall's roof, as there were some serious concerns with leaking. We are planning to try and make it to spring, hopefully to have lower costs. Steve Gill had given insight regarding our Brownfield Grant, and had reviewed our Quarter 4 progress, and possibilities of obtaining the railroad lease. Planner Miller shared a small promotional video exploring the Front Yard Project. A two-minute clip will be available for social media shortly.

Motion to Enter Executive Session per ID Code 74-206 1-C

Councilmember Mitton/Thompson. Roll Call Vote. All in Favor. Motion Approved.

Entered executive session at 6:58 pm

Left executive session at 7:40 pm

MISCELLANEOUS REPORTS:

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

PUBLIC COMMENT:

Councilmember Thompson/Osborn.

Meeting adjourned 7:50 p.m.

City Clerk/Treasurer Su Warren-Brown

Mayor Steve Geiger