



**CITY OF PONDERAY  
REGULAR  
MEETING MINUTES  
SEPTEMBER 3rd 2019**

**MAYOR GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.**

**PRESENT: MAYOR STEVE GEIGER, COUNCILMEMBER McNEARNEY, COUNCIL MEMBER KUNZEMAN, COUNCILMEMBER THOMPSON, COUNCILMEMBER OSBORNE  
ALSO PRESENT: ATTORNEY MARSHALL, CLERK WARREN, CHIEF CORNELIUS, PLANNER BRUBAKER, ENGINEER SHAW**

**THE PLEDGE OF ALLEGIANCE WAS RECITED.**

**CONFLICTS OF INTEREST AND/OR DISCLOSURES:**

Mayor Geiger acknowledged conflict of interest and disclosures statement.

**CONSENT AGENDA:**

*A. Approve Bill \$23,193.13*

*B. Acknowledge Treasurers Report*

*C. Approve minutes of Aug. 19<sup>th</sup> Regular Council Meeting*

***Motion to approve consent agenda***

**Councilmember Kunzeman/Thompson. All voted in favor. Motion approved.**

**DEPARTMENT REPORTS/UPDATES:**

**MAYOR:** Mayor updated the Council on City Hall painting. It is basically done, there are a few places that need touched up. The Gutters will be finished this coming weekend. We are going to replace the door and window glass at the post office. To be done in about three weeks.

We are looking at finishing the Gateway Sign with some color and getting the letters power coated. KayLeigh has been picking colors and is doing a great job.

We need volunteers for Neighbor Days on the 14<sup>th</sup>. Let KayLeigh know when you can help. There is some Friday prep if you can help. Mostly we just like the Council to attend.

In October we will be having three Open Houses to help get the word out about our 1% Local Options Tax. 1) City Hall, Oct 10<sup>th</sup> 5-7P.M. 2) Sweet Lou's, Oct 15<sup>th</sup> 5-7 P.M. 3) Ponderay Events Center, Oct 24<sup>th</sup> 5-7 P.M.

Mayor and Erik are doing a radio spot in the morning for the Ponderay Neighbor Days.

**CLERK:** City clerk updated the council on the bed tax. 104 is behind but they have been contacted. As of today, we are seventeen thousand Five hundred eighty seven dollars and eighteen cents (\$17,587.18) short from last year. We will probably make that up when I get them all to catch up.

**POLICE:** Chief said thanks for the opportunity to get computers. We have everything purchased. One still needs installed. We are getting two new Dodge Durango's they are on order.

**STREETS/PUBLIC WORKS:** Engineer Justin Shaw updated the Council on Birch Street culvert was installed. On McNearney, the East ditch was cleaned and reshaped. They took out a lot of materials as well. Kootenai Cut-Off we are in the paper work stage and waiting on those final permanent bases on the bottom of Triangle Drive. Everything is functioning, we just have to install the permanent bases and that will be sometime in September. Right now, we are working on the Field of Dreams concepts. We will have a booth at Neighbor Days.

Mayor asked with all the patching that was done on Kootenai Cut-off at the Larkspur intersection the crossing lines are now covered and dirty. Justin said that he had talked to Bret with IHD and he had two ideas to try. We will be trying one on Thursday. If neither of those work, they will repaint to freshen that up. One of the bases was sunken in? That will be fixed when the permanent base is put in. Council member Osborne said she had five people tell her how much they loved those lights. Councilmember McNearney said that the hole on 5<sup>th</sup> & Birch is back. Can we get it patched again, maybe more permanent this time? There may be more around town that need fixed.

**PLANNING, PARKS & COMMUNITY DEVELOPMENT:** Planner Brubaker update the council on the mile markers on the Bay Trail are up. We have had good feedback so far. The Eagle scouts are gearing up to do some park maintenance and put up the signs.

SPOT bus has asked us to get some bus shelter pads so that they can utilize a grant that they have for the new style bus shelters. One of those at Wal-Mart is going to take some time and flexibility to do, but we do have ten feet of right-of-way to work in. Hopefully by next meeting we will have a simple design for the shelter pad. If the City can do the pad then SPOT bus will bring in the shelter, it will help the SPOT bus to use their grant more efficiently. He will have more information from Home Depot at a later meeting. The stops will be moved a little further to the west from the cross walks. These will be poured pads. We can unscrew the shelter from the pad and move it if needed.

The Anvil Trail project, we did hear back from the owner. He came back to us, from our wanting a twenty foot easement to his giving a ten foot easement. We will ask for at least fifteen. We are still trying to get this done this fall.

Councilmember Kunzeman asked about lights in McNearney Park. Planner said that Avista was going to get him a number and they have not yet.

***ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:***

**Resolution #2019-5:** Motion to approve Historic School House Purchase

**Councilmember: McNearney/Osborne. All voted in favor. Motion approved**

Money will be taken from the Planners budget.

***Motion to adjourn.***

**Councilmember Kunzeman/McNearney.**

**Meeting adjourned 6:30 p.m.**

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City Clerk/Treasurer Su Warren-Brown

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Mayor Steve Geiger