



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
OCTOBER 3rd 2016**

MAYOR STEVE GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.

**PRESENT: MAYOR STEVE GEIGER, COUNCILMEMBER ENGEL, COUNCILMEMBER LARKIN, COUNCILMEMBER OSBORNE
ALSO PRESENT: CHIEF CORNELIUS, ATTORNEY MARSHALL, ENGINEER OLSON, PLANNER BRUBAKER AND CLERK
WARREN**

ABSENT: COUNCIL MEMBER KUNZEMAN,

THE PLEDGE OF ALLEGIANCE WAS RECITED.

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

Mayor Geiger acknowledged conflict of interest and disclosures statement.

CONSENT AGENDA:

- A. Approve Minutes of Sept 5th 2016, Regular Council Meeting*
- B. Approve Bills in the amount of \$81,338.35 & Acknowledge Treasurers Report*
- C. Acknowledge Attorney report*

Motion to approve consent agenda

Councilmember Engel/Larkin. Roll Call vote. All voted in favor. Motion approved.

DEPARTMENT REPORTS/UPDATES:

MAYOR: Mayor presented Past Police Chief Mike Hutter a shadow box of appreciation for his dedication to our City.

CLERK: Clerk Warren gave the Bed Tax report, as of the end of Aug. everybody was current and we are four thousand four hundred forty five dollars and fifty four cents (\$4,445.54) over last year.

POLICE: Chief Cornelius introduced Michael Watkins, our newest member of the PD. He is from Alabama. He made his first felony arrest today. Ian Smith has now progressed into the phase two of the FTO program. Recent training-Victorino has been to a recertification as a tazer instructor. Victorino and Sgt Koch both went to training on paper work involved with DUI's. The radar trailer has been on KCOR for a while at various locations. The carpet in Beth's office has been replaced.

Mayor read a Kudo's letter regarding Chief Cornelius from Bonner County Emergency Medical Services.

The Mayor asked about the cleaning services. Chief Cornelius said that they are doing an outstanding job but he thinks they are only needed every other week. Clerk Warren agreed that money could be saved if they did PD one week and City Hall the next.

Clerk Warren swore in Michael Watkins as patrol officer

STREETS/PUBLIC WORKS:

Engineer Olson reported that he had participated in a final design review meeting with the Sand Creek Bridge Project. Provided some comments on drainage, some questions about budget and cost sharing between the cities. The project looks like it is on time and budget for the time being. Sandpoint is going to construct their round-a-bout as a companion project. They will be putting it all into one package and submitting the bid together. There was a lot of discussion on how we are going to be tracking costs separately to make sure the funding sources are correct.

Bonner Mall Way bike/ped update-sidewalk is partially complete and they were working on the base today getting it prepped for paving for the pavement widening portion. They are suppose to pave tomorrow. Completion date is about Oct 15th. Also, at the Sand Creek Bridge meeting there was a fiber provider, FatBeam out of Coeur d'Alene, that stated that they were under contract to run fiber optic for the School Dist., connecting all of their facilities. So they have some interest in the spare conduit that we place on Triangle Drive.

KN14331 Bonner Mall Way Bike/Ped Path pay request #4 in the amount of sixty six thousand, three hundred sixteen dollars and seventeen cents. (\$66,316.17)

Motion to approve Bonner Mall Way payment order #4

Councilmember Engel/Osborne. Roll Call vote. All voted in favor. Motion approved.

There is letter in the packets from James Magneson, the attorney for the Bonner Mall Partnership, regarding the closure of the first intersection. They are not in favor of the closure. There was some discussion.

Engineer Olsen reported that he had received notice that there are some special safety funding that is available under the TAP Program but it has to specifically target pedestrian and Bike related accidents. There was some discussion.

PLANNING, PARKS & COMMUNITY DEVELOPMENT:

Planner Brubaker mentioned the 2/200 Corridor Study that BCATT approved a resolution this month to support it. It is nice document that has the support of four cities, the State & BCATT. One of the things that it looks at is that shows the extended version of the Kootenai Cut-Off corridor and the issues that go into Kootenai. There was an accident in Kootenai that also meets the standard for the TAP Grant. It may help us with backing up a grant application.

On Monday Sept. 16th the SPOT Transit authority had a follow up meeting with the unveiling of the new operating platform that was done by consultant Shift Community Solutions. It basically lays out a five year plan for improvements to SPOT both in terms of their operating platform, marketing and public outreach. There is an app that you can get for your phone that shows where the buses are, we need to make sure everyone is aware of that. There is also a really nice chart that breaks down things that we can do that are difficult to do vs. things that are easy to do. There is nice budgeting platform that shows how we can go from year to year and make good decisions.

Last Week the Parks Committee did a field trip out to McNearney Park and everyone was pleased with how it's coming together and greening up especially with the new irrigation system functioning. There was a little bit of dreaming going on about what we want to do for next year. It is a good time of year to by trees and plant trees. There are a couple locations that we are going to do some more planting. We also got a small grant for employees of Home Depot to help construct an ADA swing which would give an opportunity for anyone with a disability, in a wheelchair can swing too. He thanked the Parks committee and said they are a good group to work with. They will not have any parks meetings through the winter. If there are any suggestions it is a great time to get it on the books for next spring. He was asked if the sprinklers were complete. He said yes, everything is put to bed for the winter.

Mayor Geiger and Planner Brubaker interviewed Kayleigh Miller who is a perfect candidate for the Planner 1 position. We would like to start her Oct. 11th. Planner Brubaker worked with Kayleigh when he was at Bonner County. She is a perfect fit for Ponderay.

On Nov. 3rd there will be another Bonner County Economic Development Corp. sponsored summit. This years theme is "Growing a Healthy Economy". There are some great speakers lined up including the Lieutenant Governor will be a lunch time key-note. 8:00a.m. to 2:30p.m. He will get out applications soon.

Mayor Geiger asked about 287 Birch. He had driven by there and the one trailer is still being worked on. It does look better and there doesn't seem to be any backwards movement.

Mayor Geiger spoke with Doyle Reader about the concrete repair by Taylor & Sons. He will fix that one this year and recommended that we do the Kootenai Cut-Off after winter. Doyle will talk to Greg Taylor about the cost of the repair.

Attorney Marshal sent an Idaho code #50-335 regarding destruction of buildings that are declared a nuisance and/or safety & health issue. It states that all Cities have the power to cause the destruction or removal of such buildings at the owners expense. There was discussion.

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

****a. Resolution #2017-1** updated personnel policy

Motion to approve

Councilmember Larkin/Engel. Roll Call vote. All voted in favor. Motion approved.

Goals & vision for the City at the next meeting.

Councilmember Engel/Larkin to adjourn. All in favor.

Meeting adjourned 6:42 p.m.

City Clerk/Treasurer Su Warren

Mayor Steve Geiger