

**CITY OF PONDERAY PLANNING & ZONING
PONDERAY CITY COUNCIL CHAMBERS
288 4TH STREET
DEC. 14, 2016**

CALL MEETING TO ORDER - THE PLEDGE OF ALLEGIANCE WAS RECITED.

Commission Chair Kellee Merrill called the meeting to order at 6:30 p.m.

The Pledge of Allegiance was not recited because there was no flag.

Planner Brubaker called the roll: Commission Members Present: Kellee Merrill, Steve Fox, Phil McNearney, Marc Woller,

Staff: Planner Erik Brubaker, Assistant Planner KayLeigh Miller

ABSENT: Lawson Tate

CONSENT AGENDA: Approve minutes of Nov. 9, 2016 Regular P&Z Meeting

Commission Member Woller/Fox, all in favor. Approved

PLANNING UPDATE: Compliance Courtesy Cards:

Planner Brubaker introduced the new cards. This idea came with Assistant Planner Miller.

These cards are in hopes that we will get more compliance with a friendlier courtesy type notice instead of the violation letters that come across threatening. We are implementing this card and are hopeful that we will have more success working with them. Also, we hope to have a more pleasant interaction with the public when they come in. We have sent out four. Two went out today. The other ones that went out a couple weeks ago we have received response to both. One of the sites is completely cleaned up and the other one, we had a meeting with them and they have started steps toward compliance.

RV Occupancy: Assistant Planner Miller gave an update on the RV occupancy, just down the street. They have been there more than thirty days. Police verified that there is still activity there at night. They should get their green courtesy card tomorrow.

WORKSHOP: Ponderay gateway sign improvements: One of the first steps is to get some lighting. We need to get it to pop-out and draw attention. Our sign only says Ponderay. Most City signs say "Welcome To". Some of the things to look at are: a solar flood light, some backing that is blue, looks like water shimmering on it. Where the red lines are above and below Ponderay, brightening those up, maybe white or something that draws attention to the letters. Having the solid blue background would make those really stand out. Some flowers at the base. There is a place in Teko, Washington called "Plants of the Wild". They will put together a seed mix that is native to our area, resistant to drought, low maintenance and that will re-seed on their own. There is no water or power to run anything like a water feature. Maybe we can get some businesses involved.

MOTION TO APPROVE- I move to recommend taking suggestions to the City Council.

Commission Member McNearney/Woller, all in favor. Approved

Sub Area Plan discussion: The Sub Area Plan is moving into phase two. Planner Brubaker has gotten some very rough drafts of the code portion which is the bigger part of the job. He has started giving feedback. Discussion of the over arching concept of a Form Based Code vs. a Use Based Zoning Code and review the products of the original design caret and the report that came out of that. This project looks at the original plan for the City. The City was first Platted over a hundred years ago. Out of the design caret was a plan that extended the basic elements of the grid that we have and then brought it out to the West and the East and created the opportunity for access to the lake. There was much discussion on the direction we would like the City to grow and how the beach front could be developed.

The Meeting was adjourned at 7.48 p.m.

Planning and Zoning Chairperson

Su Warren, City Clerk-Treasurer