



**CITY OF PONDERAY  
REGULAR  
MEETING MINUTES  
AUGUST 21st 2017**

**MAYOR STEVE GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.**

**PRESENT: MAYOR STEVE GEIGER, COUNCILMEMBER ENGEL, COUNCIL MEMBER KUNZEMAN, COUNCILMEMBER LARKIN, COUNCILMEMBER OSBORNE,**

**ALSO PRESENT: ATTORNEY MARSHALL, ENGINEER LARSON, CHIEF CORNELIUS, PLANNER MILLER AND CLERK WARREN**

**ABSENT: PLANNER BRUBAKER**

**THE PLEDGE OF ALLEGIANCE WAS RECITED.**

**CONFLICTS OF INTEREST AND/OR DISCLOSURES:**

Mayor Geiger acknowledged conflict of interest and disclosures statement.

**PUBLIC COMMENT:** Susan Drumheller-Friends of the Pend d'Oreille Trail- she spoke to public outreach for the trail. Ponderay Neighbor Day-Celebrating Our Connections-on Sept. 23rd, from 3-7p.m. They received a grant from the LOR Foundation to help with this project. We are getting a lot of great support from the business community. The lineup includes: KPSD is sending flyers out with their billing, SPOT, P1FCU, Sandpoint Furniture Carpet One, Northwest Autobody, Tractor Club, winery, beer garden, live music, food vendors, farmers market, kids activities, pony rides, hot air balloon rides to winners of a raffle for filling out a survey. It will be held behind the Hoot Owl in the Harbison field.

**CONSENT AGENDA:**

- A. *Approve Minutes of Aug 7th 2017, Regular Council Meeting*
- B. *Approve Bills in the amount of \$28,969.23*
- C. *Acknowledge Attorney Report*
- D. *Acknowledge Police Report*

***Motion to approve consent agenda with the changes mentioned***

**Councilmember Larkin/Kunzeman. Roll Call vote. All voted in favor. Motion approved.**

**DEPARTMENT REPORTS/UPDATES:**

**MAYOR:**

**CLERK:** Clerk Warren reported on the KPSD Meeting that she attended last Monday regarding the S&W Motel.

Clerk reported that #104 has caught up and we are \$4,350.96 over the prior year.

Notice of candidate filing will be in the paper on Friday the 25th.

Presented the ballot for Local Option Tax increase to 7% that needs to go to the County for the election. Also, the ordinance, for review, that will be adopted if this passes.

***Motion to approve Local Options Tax election ballot.***

**Councilmember Engel/Larkin. Roll Call vote. All voted in favor. Motion approved.**

Clerk Warren asked about the lights on the Ponderay sign and what is holding it up. Planner Miller reported that they had looked at some solar lights that may work there but we are looking at design work for the overall revamping of the sign before we put lights there.

Also, Love Works Tye-Dye sign violations? Planner Miller responded that they have been doing some off premise signage. We so still have an open violation file with them that has come to a halt earlier this spring and we haven't pursued it. There was some back and forth on whether or not we wanted to look at revamping the sign ordinance before we move forward. It is our intention to move forward with a letter renewing those concerns and letting them know that they are again violating standards that we have already discussed with them. And we would also like to prepare a flyer to go out to all business owners because it is not just Love Works, we are seeing a lot of other violations. This flyer will probably go out with City business licenses and be a "just in case you didn't know" flyer. Then we will start with the worst offenders and work our way down.

**POLICE:** Chief Cornelius reported that they put in for a grant with Homeland Security and were awarded twelve thousand dollars (\$1,200.00) to upgrade and replace two of our laptops in our vehicles.

Officer Watkins took his Idaho Post Challenge Test today. We will not know until next week if he passed.

Kevin Harlor will be our new employee. At this point we are planning on starting him Oct. 1st. It may be moved up a bit to make sure that he can get into the January Post academy.

Officer Deal will be out for four months due to a surgery to fix his shoulder.

Right now Chief Cornelius and Officer Watkins are doing part of the week and Victorino and Koch are doing the other part of the week.

We still do not have all the bids in for the new carport.

Clerk Warren reported that the new copy machine will be delivered on Wednesday and they will take the old one to the PD.

**STREETS/PUBLIC WORKS:** Dan Larson reported that he had attended the ITD Board Tour, luncheon, meeting last week. He addressed the board with our appreciation and concerns. They did allocate a large amount of Garvy funding to District #1.

The pay request #6 had been sent to J.A. Sewell, the inspection engineer for this project, for review and there were a couple issues that need to be changed. They will be back this Thursday on Triangle to fog coat, then striping and pick up chips.

There is a set of plans for the pathway from Schweitzer Plaza to Larkspur. The pathway itself is proposed as a primitive gravel path, very basic, ten feet wide, compacted so it should be able to sustain any shorter wheel based emergency vehicles. We are hoping by constructing this driveway and pathway at the same time that we can use one mobilization cost instead of paying for that separately. So one job thirty five thousand dollars (\$35,000.00) is what we are looking at. Councilmember Engel asked where the extra fifteen thousand dollars (\$15,000.00) is coming from. Erik has indicated that he has sufficient funds available to accommodate this amount in this years budget. Our other hope is that if the plans are drawn up in time and the agreements are drawn up for the pathway that is by the animal shelter to be completed consecutive with this. Then we can roll some of those mobilization costs in a time that we can do all three. A LOR grant is funding that project. It was asked what the plan for maintenance in the winter is? We will not be maintaining any of it in the winter.

***Motion to give the Mayor authorization to approve pathway with the money questions answered. Councilmember Engel/Osborne. Roll Call vote. All voted in favor. Motion approved***

Engineer Larson update the counsel on Piehl Road drainage maintenance project. Independent Highway District has out and resurveyed both ditches. Some of the older culverts were completely beneath the sediment build up. They have made some changes, adjustments and hauled approximately three hundred yards of material, thirty dump trucks at least, out of there. They are still working up Starr lane to the North and then Starr Lane to the South. There are a couple culverts that appear to be blocked.

There is a two week schedule for the Schweitzer Bridge. We are going to try to get Sandpoint paid before the fiscal budget year end. They e-mailed us an amount but no invoice has been prepared or received yet.

**OLD BUSINESS:** Public Hearing for 2017/18 budget.

Clerk Warren opened the Public Hearing opened at 6:38p.m. No testimony. No Questions. Public Hearing closed at 6:39.

**ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:**

**Ordinance #2017-142 - 2017/18 Appropriations**

***Motion to suspend the rules and adopt the Ordinance #2017-142***

**Councilmember Larkin/Engel. Roll Call vote. All voted in favor. Motion approved**

**Councilmember Engel/Larkin to adjourn. All in favor.**

**Meeting adjourned 6:43 p.m.**

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City Clerk/Treasurer Su Warren

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Mayor Steve Geiger