



**CITY OF PONDERAY  
REGULAR  
MEETING MINUTES  
NOVEMBER 20th 2017**

**MAYOR STEVE GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.**

**PRESENT: MAYOR STEVE GEIGER, COUNCILMEMBER ENGEL, COUNCIL MEMBER KUNZEMAN, COUNCILMEMBER THOMPSON, COUNCILMEMBER OSBORNE,  
ALSO PRESENT: ATTORNEY MARSHALL, PLANNER BRUBAKER, ENGINEER LARSON, CHIEF CORNELIUS AND CLERK WARREN**

**THE PLEDGE OF ALLEGIANCE WAS RECITED.**

**CONFLICTS OF INTEREST AND/OR DISCLOSURES:**

Mayor Geiger acknowledged conflict of interest and disclosures statement.

**CONSENT AGENDA:**

- A. *Approve Minutes of Nov 6th 2017, Regular Council Meeting*
- B. *Approve Bills in the amount of \$33,931.45*
- C. *Acknowledge Attorney Report*
- D. *Acknowledge Police Report*

***Motion to approve consent agenda with the changes mentioned***

**Councilmember Kunzeman/Thompson. Roll Call vote. All voted in favor. Motion approved.**

**DEPARTMENT REPORTS/UPDATES:**

**MAYOR:**

A. Canvass of votes: Kathy Osborne-50, Phil McNEarney-42 and the local options tax-50 yes, 22 no.

***Motion to approve canvassing of votes***

**Councilmember Engel/Kunzeman. Roll Call vote. All voted in favor. Motion approved.**

S&W Update: We have not received a response back from Mr. Wasick for when to set his appeal hearing. Jim Osmund-KPSD-They were told that Lipperts were scheduled to start construction on Wednesday. It did not get done. As long as he is making a good faith effort to get this done KPSD will waive penalties. There was a bid from Lippert construction, as part of the work description, it says to complete the project the porch must removed from the trailer home next to the fence. This had not been done so Lipperts could not start. As it stands now, we know what needs to be done, what hasn't been done and Lipperts are on the schedule to do it as soon as the porch is down. Brad Mitten-neighbor-asked if after the sewer work gets done can that porch be rebuilt or not?

**B. Community Commercial Kitchen-Gem Grant:** Paul Kusche-Executive Director Bonner County Economic Development Corp. The kitchen has not been in operation for about eighteen months. Bonner Mall has a lot of empty space. They old Hideaway bar has about fifteen hundred Sq. Ft. (1,500) Perfect location, lots of parking, double doors to the outside, access to the mall if we wanted to do senior meals. Paul was introduced to the Northwest Business Association about

four months ago and they have a thirty thousand dollar (\$30,000.00) grant that they had to release by the end of the year. So he wrote a grant and got the thirty thousand (\$30,000.00). They have talked to the Mall, we have the thirty thousand dollars for seed money. The next two steps are: they need to get engineering design work done so they know what the cost is. The County then needs to agree to lease the equipment to Ponderay. The Gem Grant is for five thousand (\$5,000.00). The money from the Gem Grant is for design and engineering. Nancy will write the Gem Grant on behalf of Ponderay to help the process at our expense. We are simply seeking the City's agreement to support this project. Bonner County has been asked for five to ten thousand dollars (\$5,000.00- \$10,000.00) to attach to the equipment for maintenance fund. Kitchen Spokane is a 501-C3 group that will operate the kitchen for us. They will take care of the maintenance, the scheduling, the money. All bills will be paid by the revenue generated by the kitchen.

***Resolution #2017-12-Motion to approve matching up to three Thousand Dollars (\$3,000.00) for the fifteen thousand dollar (\$15,000.00) gem grant Community Commercial Kitchen and for the Mayor to sign a letter of support.***

**Councilmember Thompson/Osborne. Roll Call vote. All voted in favor. Motion approved.**

**CLERK:** New 2018 schedules-Council meetings-P&Z meetings-holidays-paydays. January Council meetings will be the 2nd and 4th Mondays. January 8th and 22nd.

City will have a potluck get together after the Council Meeting on Dec. 18th.

**POLICE:** Chief Cornelius reported that he has talked to Dick Blakeley about the Trolley. We can put it in Steve's shop and decorate it there. Officer Deal will be the one driving the Trolley. There was discussion on the CD player, generator and heaters.

Chief did not receive any complaints about Dan Smith's property trespassing. Councilmember Engel has had complaints and people are using her driveway to park. There is a letter that will go out to Mr. Smith.

**STREETS/PUBLIC WORKS:** Sandpoint was planning on opening the Schweitzer-Sand Creek Bridge tomorrow but will probably delay until Wednesday. There are a few things that Dan would like to see changed and/or fixed.

He has identified some grant opportunities that we would like to pursue. TAPS grant does require a match from the City and we are required to have a letter of support from the city. This is the grant for the next three fiscal years and we have three projects that it can be used for. The project we would use this grant on is the McNearney Road sidewalk and storm water. #2. We have identified a number of missing connections between Larkspur and US 95 through the Schweitzer Plaza area. #3. Then there is the shared use trail from UP Rail Road to Eastgate-the Anvil property.

***Motion to approve up to thirty five thousand dollars (\$35,000.00) for match for this first year and for the Mayor to sign the letter of support.***

**Councilmember Engel/Kunzeman. Roll Call vote. All voted in favor. Motion approved.**

**PLANNING, PARKS and COMMUNITY DEVELOPEMENT:** Sewell report

Planner Brubaker proposed to the Friends of the Pend Oreille Bay Trail to come up with some funding for the trail numbers. In the interim we have, in our parks maintenance shed some posts that we can use and get in the ground before the ground freezes. We can just use house numbers on the posts.

**ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:**

**A. Ordinance #143-Local options tax to 7%**

***Motion to suspend the rules and the proposed ordinance pass its first reading by title only and second and third readings under suspension of the rules and further that the Ord #143 be formally adopted.***

**Councilmember Engel/Thompson. Roll Call vote. All voted in favor. Motion approved.**

B. Ordinance #144-Weight Restrictions-This is an open ended Ordinance that references a resolution. Then the Resolution can be updated periodically when needed. Hawthorne Drive is a new right-of-way where Diedrich manufacturing is building.

***Motion to suspend the rules and the proposed ordinance pass its first reading by title only and second and third readings under suspension of the rules and further that the Ord #143 be formally adopted.***

**Councilmember Thompson/Osborne. Roll Call vote. All voted in favor. Motion approved.**

C. Resolution #2017-11- Establish Truck Routes

***Motion to adopt Res #2017-11.***

**Councilmember Kunzeman/Thompson. Roll Call vote. Engel voted No, All others in favor. Motion approved.**

**Councilmember Thompson/Kunzeman to adjourn. All in favor.**

**Meeting adjourned 6:56 p.m.**

\_\_\_\_\_  
City Clerk/Treasurer Su Warren

\_\_\_\_\_  
Mayor Steve Geiger