



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
JUNE 18th 2018**

MAYOR STEVE GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.

PRESENT: MAYOR STEVE GEIGER, COUNCILMEMBER McNEARNEY, COUNCIL MEMBER KUNZEMAN, COUNCILMEMBER OSBORNE, COUNCILMEMBER THOMPSON,

ALSO PRESENT: ATTORNEY MARSHALL, CLERK WARREN, PLANNER BRUBAKER

ABSENT: ENGINEER HERNDEN, CHIEF CORNELIUS

THE PLEDGE OF ALLEGIANCE WAS RECITED.

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

Mayor Geiger acknowledged conflict of interest and disclosures statement.

PUBLIC COMMENT: Susan Drumheller-Pend Oreille Bay Trail-Wanted to thank you for attending the workshop for the BUILD Grant and considering it. We have talked to people who have let us know that they are all for it. We have a commitment for match funding from the Equinox Foundation. We have a meeting tomorrow with another foundation. So we should have a good amount of match funding.

Jim Osmund-Kootenai Ponderay Sewer Dist. - Thank you for getting the trailers out of the S&W. If we could put an Olive Garden or something like that in there would be great. (laughter)

CONSENT AGENDA:

A. Approve Council minutes for June 4th, regular council meeting

B. Approve Bill \$34,793.12

C. Acknowledge Attorney Report

D. Acknowledge Police Report

Motion to approve consent agenda

Councilmember Kunzeman/McNearney. Roll Call vote. All voted in favor. Motion approved.

DEPARTMENT REPORTS/UPDATES:

MAYOR: Mayor reported that the trail markers on Pend Oreille Bay Trail got put up.

We are looking at the business South of the old Pape, with all the cars. We are working on that to make sure that they get into compliance.

The Kitchen in Ponderay is beginning construction. They have received all of their grant funding. That will be a nice addition to the Mall.

The Clean-up weekend did not go very well because of the weather, it was cancelled. We have rescheduled to July 7 & 8. That is when the church was able to help again. Mayor took on the median on Hwy 95. They weed eaten and Inmate Labor did some trash pickup. We hope to get them back to do some more trash pickup.

The PD carport is coming along. We have all the trusses up and plywood on the roof. Next step is the roof and the electrician

CLERK: Community Yard Sale had some issues this weekend. The signs were put up on Friday afternoon but by Saturday morning there were only two that could be found. The wind was blowing them so that they wrapped around the poles and could not be seen. There were very few people having yard sales probably because of the weather. Mayor suggested that we get some signs with the wire frame that can be stuck in the ground that we could reuse.

POLICE: Police interviewed eight potential candidates for the position that is open. We do have a few good prospects. The PD carport is coming along. Most of the electrical is done. They will be cutting power and rerouting the power and communication cable tomorrow or the next day. We are doing good on the budget for this project. He has received one drywall bid and is hoping for a couple more. He is still waiting for the bid for insulation.

STREETS: Erik Brubaker reported for the Engineer. The design for the Kootenai Cut-Off Road pedestrian improvements (flashing cross walk beacons at four intersections) is 90% complete. Engineer Herdon and Planner Brubaker will be reviewing the 90% plan set on Wednesday and bring it to completion and then hopefully send it to the State and send it out for bid.

Another thing on the Kootenai Cut-Off Road to bring it to completion is the missing stretch of stamped concrete which was part of the Hwy 95 widening project, which is between the curb and the GVD property where North 40 is and the Payless Shoes was. They took measurements on the buffer strip, there are about eleven cubic yards of stamped concrete to be added and eighty (80) linear feet of broken curbing needs to be replaced. With permission of the council I would solicit a quote to do this work. Clerk asked if the City is paying for this. Yes.

Road striping: Quality Maintenance is backed due to the weather. They are hoping to get our striping done within the next two weeks. Planner read a letter from Quality. Mayor would like to get this done earlier in the season next year. Engineer will be coming up on Wednesday.

PLANNING, PARKS & COMMUNITY DEVELOPMENT: Planner Brubaker reported that the Pape' Grand opening went very well. They really enjoy doing business in Ponderay. They were grateful that the Mayor was there and the medians were cleaned the day before.

Addressing: Kayleigh and Planner Brubaker met with Abby and Michael who are in charge of the addressing protocols for Bonner County GIS. We are looking to start with problem areas before we do some sort of massive comprehensive addressing. There are still interested in moving forward. They still really like working with Ponderay because we are the right size city to work with and make some progress to get something done. Planner has an example of an addressing resolution. We looked at our Ordinance and there is very little on the books today. It would be good to have an updated addressing Ordinance. He plans to send to council an example of the Ordinance and then we can have a workshop. There is a new GIS person at the County that we will be working with also. One of the things that is really fortunate is that we are working with Bonner County EMS on Moody Lane on a project that is a special use permit that will go before the Council so he will not talk about it now. They want an address off Moody and that is one of our problem areas. We will be using that as a starting point and clean up those two apartment complexes on Moody and get those connecting streets properly named so we can have a safer emergency response time. Mayor asked if we would be changing road names. Planner Brubaker said yes, we would be changing names on the Moody internal roads that are unnamed in the apartment complexes that would get new names as part of that.

Bonner County GIS submitted their building permit for the commercial kitchen today. Also, there are two projects at Wednesdays planning meeting. 1) a time extension request for Garage Village LLC. which has approval to do an industrial building off of McNearney Road between the storage unit and Fed Ex. They still want to move forward but needed more time to make that project work. 2) Panhandle Animal Shelter, same thing, a time extension request on their Thrift Store storage facility. Which they are proposing going behind the shelter and will work very well as a sound buffer. They will be having a ground breaking on July 11th.

BUILD GRANT AUTHORIZATION: This is for the planning part of the grant. It is tentatively, at a minimum, for five hundred sixty thousand dollars. (\$560,000.00) Right now we have a commitment for fifty thousand dollars (\$50,000.00) match. No funds are requested at this time. If we go for this grant and don't get it. Then we learn what we need to do to get one next time we apply. If we get the grant then we have funds for design and engineering, but not for the construction. But it will make us shovel ready for the next round. We would like to add some funding to do some planning on how it will relate to highway 200. What will be required for NEEPA. The actual total may be more depending on what NEEPA requires. It would be nice if the City would add some match money to their budget that we are working on.

Motion to authorize grant application

Councilmember Kunzeman/Thompson. Roll Call vote. All voted in favor. Motion approved.

BUDGET WORKSHOP: went over Admin part of budget. Mayor would like to add five thousand (\$5,000.00) to *City Hall Building repair/paint*. There is some mold from water leaking in the post office side building that we need to repair.

Councilmember McNearney/Kunzeman to adjourn. All in favor.

Meeting adjourned 6:54 p.m.

City Clerk/Treasurer Su Warren

Mayor Steve Geiger