



**CITY OF PONDERAY  
REGULAR  
MEETING MINUTES  
January 18<sup>th</sup>, 2022**

**COUNCIL PRESIDENT MCNEARNEY CALLED THE MEETING TO ORDER AT 6:00 P.M.**

**PRESENT: Councilmember McNearney, Councilmember Mitton, Councilmember Larkin, Councilmember Thompson**

**ALSO, PRESENT: City Clerk Peterson, Attorney Marshall, Engineer Tadic, Planning Director Miller**

**ABSENT: Mayor Geiger, Councilmember Larkin, P&CD Director Brubaker**

**CONFLICTS OF INTEREST AND/OR DISCLOSURES:**

**AMEND AGENDA:**

**PUBLIC COMMENT:**

**CONSENT AGENDA:**

- A. Approve Bills \$ 54,622.97
- B. Acknowledge Police Report
- C. Acknowledge Attorney Report

***Motion to Approve the Consent Agenda.***

**Councilmember Thompson/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.**

**DEPARTMENT REPORTS/UPDATES**

**MAYOR:**

**CLERK:**

- **ACTION ITEM** Liquor License Approval for Ponderay One Stop, Farmhouse BBQ, Golden Dragon, Yoke's, Sandpoint Elks, Fiesta Bonita, Hayden Beverage Company, Breakfast Cantina, and Paddler's Alehouse.

***Motion to Approve the Liquor License renewals.***

**Councilmember Thompson/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.**

- Clerk Peterson gave bed tax and sales tax updates.
  - 104 is current, and 102 is behind and has been notified.

**POLICE:**

- Chief Cornelius noted applications for the open Police Officer position are coming in.
- Councilmember Mitton noted Officer Simeral's response time, and thanked the PD.
- Sergeant Deal presented Officer Robillard with the Award of Merit for his emphasis on traffic safety and DUI. MAD (Mothers Against Drunk Driving) also presented him with an award. Thank you, Officer Robillard.

**STREET/PUBLIC WORKS:**

- Engineer Tadic gave project updates.
  - TAP Grant – Due this coming Thursday

**PLANNING, PARKS & COMMUNITY DEVELOPMENT:**

- Update – Clerk Warren's Retirement Party will be held at Sweet Lou's, February 3<sup>rd</sup> at 6 pm.
- **ACTION ITEM** File SS21-032 Anderson Preliminary Plat

**Opened the File at 6:12 p.m.**

**Conflicts of interest or disclosures.**

- Councilmember and Northside Fire Chief Mitton made a disclosure.

**Presentation by Planning Director Miller**

- Presented the Planning Staff Report and Staff Recommendation.

No Public Testimony or Comment.

Closed the File at 6:22 p.m.

*Motion to Approve this application, FILE SS21-032, requesting subdivision approval to divide an existing 4.07-acre platted lot, into a 2.506-acre lot with proposed 50-foot right-of-way dedication and a proposed +/- .940-acre public tract, finding that it is in accord with the applicable sections of Ponderay City Code as outlined in the staff report, and based upon the evidence submitted up to the time the staff report was prepared and testimony received at this hearing. I further move to adopt the conditions of approval (noting any amendments) in the staff report.*

Councilmember Thompson/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

- **ACTION ITEM** Phase 1 Environmental Analysis – Wolters Property

*Motion to Approve the Phase 1 Environmental Analysis by Tetra Tech on the Wolters Property.*

Councilmember Thompson/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

**MISCELLANEOUS REPORTS:**

**OLD BUSINESS:**

**ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:**

- **ACTION ITEM** Resolution 2022-1 Updated City Personnel Policy
  - Resolution was amended to add the Columbus Day Holiday.

*Motion to amend Resolution 2022-1 to include Columbus Day and approve it.*

Councilmember Thompson/Mitton. Roll Call Vote. All Voted in Favor. Motion Approved.

**NEW BUSINESS:**

**PUBLIC COMMENT:**

Councilmember Thompson/Mitton

Meeting adjourned 6:27 p.m.

---

City Clerk/Treasurer Stephanie Peterson

---

Mayor Steve Geiger