



**CITY OF PONDERAY
REGULAR
MEETING MINUTES
April 19th, 2021**

MAYOR GEIGER CALLED THE MEETING TO ORDER AT 6:00 P.M.

PRESENT: Mayor Geiger, Councilmember McNearney, Councilmember Mitton, Councilmember Osborne, Councilmember Thompson

ALSO, PRESENT: Clerk Warren, Chief Cornelius, Attorney Marshall, Planning Director Brubaker, Engineer Shaw, Deputy Clerk Peterson, Planner Miller

ABSENT:

CONFLICTS OF INTEREST AND/OR DISCLOSURES:

AMEND AGENDA:

PUBLIC COMMENT:

CONSENT AGENDA:

- A. Approve Bills \$ 40,094.33
- B. Approve April 4th, 2021 regular Council Meeting Minutes
- C. Acknowledge Attorney Report
- D. Acknowledge Police Report

Motion to Approve the Consent Agenda.

Councilmember Mitton/McNearney. Roll Call Vote. All Voted in Favor. Motion Approved.

DEPARTMENT REPORTS/UPDATES –

MAYOR:

- Mayor Geiger is planning to meet with Tim from Mountain Metals about Popsicle Bridge Repairs.
- Wendy's groundbreaking ceremony will be May 4th.
- Mayor also spoke of growing pains with Kootenai Cutoff Road, he is planning to look at a past study for future planning.

CLERK:

- Mayor Geiger gave a local option sales tax update, we are just over \$3,000,000.
- Clerk Warren gave a bed tax update. She had sent an email to 104 as they are behind again. There was discussion about raising the penalties for habitual late payors.

POLICE:

- Mayor Geiger was notified about a possible homeless camp starting down by the creek and had asked Chief Cornelius to look into it.
- Councilmember Mitton also mentioned that someone had been sleeping in front of City Hall.

STREET/PUBLIC WORKS:

- Engineer Shaw gave updates on Ting – they have reviewed over half of the installation, they are taking a picture and getting a description of each one and comparing to plans. Should have it wrapped up soon.
- Pavement Markings are out for bid.
- Working with ITD on the encroachment permit – the connector to the Field of Dreams and Highway 95.
- Urban Area Transportation Plan – Evaluations have been submitted; we should be hearing back soon. We currently have three proposals.
- They will be surveying on the trailer park drainage.
- Engineer Shaw introduced Bob Aurich and Stephen Jewell from Academy Sports Turf; their company installed the turf fields at Real Life Ministries. They gave a presentation and showed videos about TenCate Grass Company and their products.
- Weight Limits are off, and all signs should be pulled down.

PLANNING, PARKS & COMMUNITY DEVELOPMENT:

Updates:

- McNearney Park – A contractor is coming in to do some work on the bike park and replaced some parts on the toys. Planning Director Brubaker introduced Jay Barrett, he cleans the dog park, and cuts grass at the bike track. Jay has done an outstanding job for us. He then presented Jay with a certificate of appreciation for his excellence and service. Thank you, Jay for all your hard work!!
- Build Grant (Underpass) – Amanda with LHTAC helped us get the RFP out to ITD for review, about four more weeks before we expect to get that out.
- Blackrock Cleanup – Nancy Mable with PAC has been helping us write up the RFQ and is hoping to have it done by the end of April. Once we have a contractor, changes will start taking place. Hoping to start mid to late summer.
- Addressing – Started working with Innovate and is working well.
- Compliance – Oak Street issue – Attorney Marshall sent a letter out last week.
- Bus Shelter – Shelter has been started and is making progress.
- Planning Staffing Discussion – Mayor Geiger and Planner Miller both stated the need for additional help in the Planning Department. There was discussion regarding the budget. Councilmember Mitton stated he would like to see a job description, and he would like to give them the resources they need as we continue to grow. Mayor would like to look at numbers and put in on paper at the next Council meeting.

MISCELLANEOUS REPORTS:

- Kootenai-Ponderay Sewer District Agenda for April 12th; Spot Minutes for March 18th; Sandpoint Minutes for March 17th; and Bonner County Minutes for March 23rd.

ORDINANCES, RESOLUTIONS, PROCLAMATIONS, CONTRACTS:

- **ACTION ITEM:** Resolution 2021-01 Destruction of Digitized Public Records

Motion to Approve Resolution 2021-01 Destruction of Digitized Public Records.

Councilmember Thompson/Osborne. Roll Call Vote. All Voted in Favor. Motion Approved.

OLD BUSINESS:

PUBLIC COMMENT:

**Councilmember Thompson/Osborne
Meeting adjourned 7:00 p.m.**

City Clerk/Treasurer Su Warren-Brown

Mayor Steve Geiger