



File #:
Parcel #:

Temporary Sign and Banner Permit Application

Land Owner:			
Business/Lessee:			
Property Address:			
Primary Contact:			Phone:
Mailing Address:			
City:	State:	Zip:	Email:

Signature _____ Date _____

PCC 7-6-3 Sign Code Definitions

BANNER SIGN: A temporary sign composed of lightweight material secured or mounted so as to allow movement caused by wind.

PENNANT: A piece of cloth, plastic, paper or other such material varying in size, shape or design, erected as an advertising device to draw attention to the site upon which it is located.

TEMPORARY SIGN: A sign which is not permanently affixed. **All devices such as banners, pennants, flags (not intended to include flags of a nation), searchlights, twirling or sandwich type signs, sidewalk or curb signs, and balloons or other air or gas filled figures.**

PCC 7-6-11 (E) PORTABLE SIGNS: No portable signs nor any device which can be classified as a portable sign, including, but not limited to, signs with wheels which can be rolled onto a sidewalk or street right of way, or signs which are supported by a heavy weight at the base which can be rolled into place; **except, signs which are supported by an A-frame apparatus which can be easily moved from place to place or any other device, in the form of a sign, which is clearly of a temporary nature, subject to provisions of PCC7-6-14H, being used to advertise a sale or service available for a limited period of time, and which is not permanently affixed to a building or standard.**

PCC 7-6-14 (G) Temporary Signs/Banners: Temporary signs/banners located on property to announce conventions or business special events and which shall be immediately removed at the conclusion of the event or within fourteen (14) days after erection of the temporary sign/banner, whichever is earlier, which time period may be otherwise extended, in writing, by the planning director upon a showing of good cause

For Internal Use Only

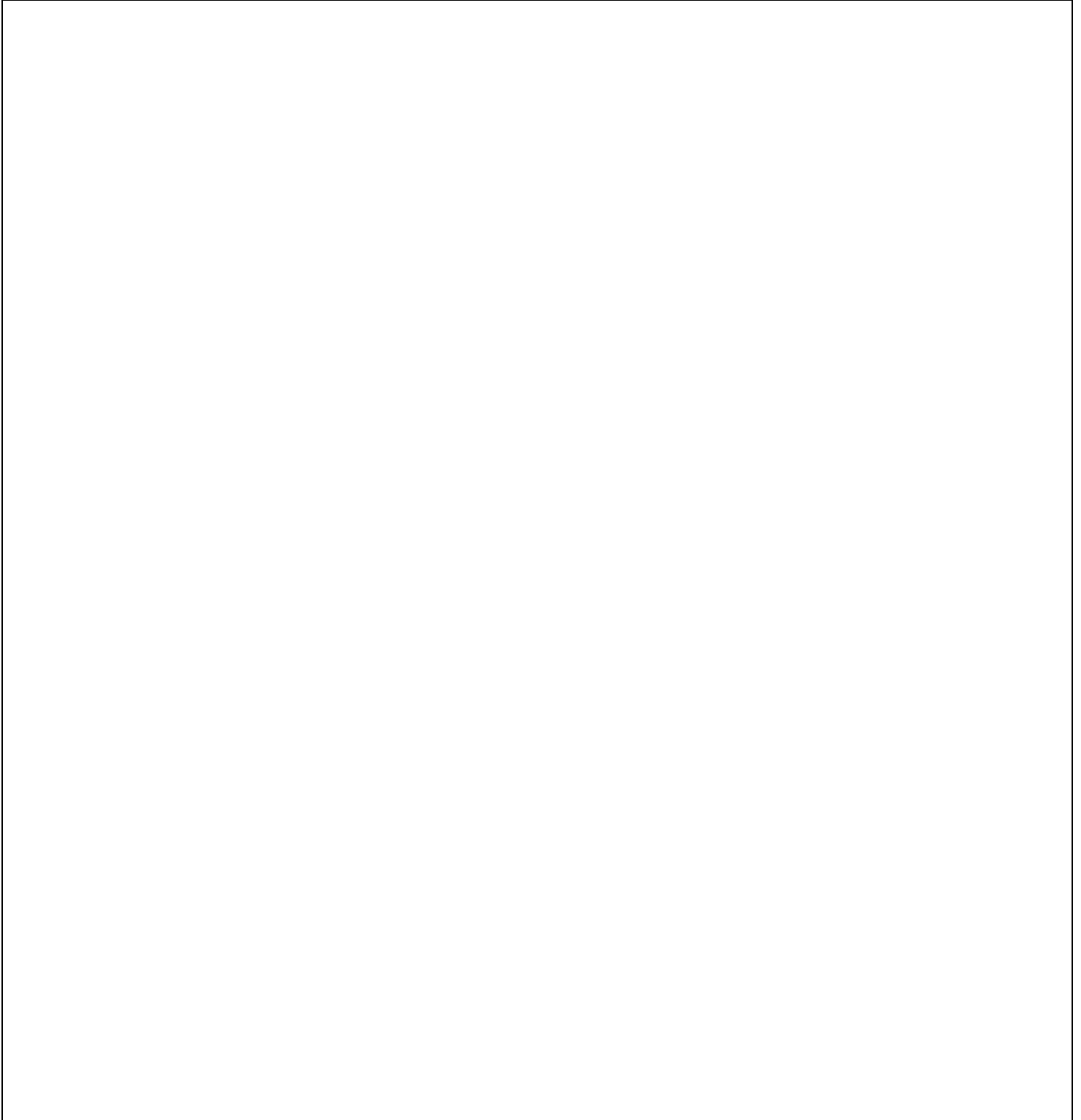
<input type="checkbox"/> Approved <input type="checkbox"/> Denied	<u>Conditions of Approval</u> <hr/> <hr/> <hr/> <hr/>
Planning Director:	Date:

Month	Describe the Proposed Temporary Signage to be displayed, including proposed size and content	Number of Days to be displayed (If greater than 14 days approval by the Planning Director is required. Please explain why an extension is necessary or warranted)
January		
February		
March		
April		
May		
June		
July		
August		
September		
October		
November		
December		

Site Plan

In the box below please provide a site plan. This should include the following:

- Property Lines
- Structures
- Access
- Roads
- Location of proposed banner or temporary signs

A large, empty rectangular box with a thin black border, intended for the user to draw a site plan. The box is currently blank.